



REQUEST FOR PROPOSAL

A Study on Gender Based Violence, across the Bihar State

Issued Date: 7th of October 2022

Submission Deadline: 20th of October 2022

Bhoomika Vihar

1. About Bhoomika Vihar

Bhoomika Vihar envisions a society free of all forms of gender-based violence across Bihar Province of India. Since the inception of the organization in 1996, it has supported approximately 5 Lac marginalized women/ girls and children through educational, social and economic empowerment following value-added community-based sustainable approach to amplify and elevate their voices, in order to enable them reach their full potentials.

We strongly promote ‘Girl-Led Transformation’ in the Gender Equality Sphere. Bhoomika Vihar’ has taken drastic steps to ‘Feel-Deal’ multiple vulnerabilities through highly impacting Social, Economic, Educational and Digital steps. We especially are working with marginalized section vulnerable girls as they are the 1st Generation Learners or Dignified Earners.

Primarily, the presence of our organization is in the North-East Part of Bihar which is the boundary to Indo-Nepal and the Indo-Bangladesh border. This Geographical area is prone to Natural calamities and migration which prepares ground for Girl's / child trafficking. In context of this scenario, Bhoomika Vihar has been working on preventive, curative and advocacy measures to reduce vulnerabilities of girls/ children so that they could live a dignified and peaceful life ahead.

2. Statement of Work (SOW)

2.1 About the Project:

Youth have emerged as a leading group which wants to bring change in the current situation. The proposed project is an expansion of learning and good practices in Bihar. In Bihar the focus is on addressing the issue of gender based discrimination, violence and child trafficking. In brief, the project is a youth lead intervention on child and gender rights, social, economic and environmental protection of marginalized communities.

2.2 Objectives of the RFP

RFP is placed to understand the dynamics of Gender Scenario in Bihar. It also envisages to develop a detailed understanding on various types of gender based discrimination leading to child trafficking/ domestic violence and suppressed rights. The RFP invites proposal for complete understanding of scenario of youth led intervention in different geographies of Bihar who are working as preventive measures for GBD and its impact of Right Based Approach in Societal Development.

Through this RFP, Bhoomika Vihar invites proposal from organizations or individual researchers to:

- 2.2.1 Synthesize a report incorporating present situation of gender based discrimination/violence across Bihar
- 2.2.2 Identify and showcase the impact of Youth Led intervention for minimizing discrimination/violence/child trafficking
- 2.2.3 Provide Clear conclusion on Youth Led intervention and its sustainable outcomes towards Gender Rights, Social, Economic and Environmental Protection of marginalized communities.

3. Detailed Activities

3.1 Deliverables

- Prepare a needs assessment framework and suggest interventions to include the areas of gaps to be assessed in youth led intervention.
- Submit phase wise detailed work plan along with timeframe and responsible parties for this need assessment
- Finalize data collection tools (questionnaire, checklist, guidelines etc) for the study in consultation with Bhoomika Vihar team. The team will be responsible for pre-test and finalization of tools and techniques for the survey. The data collection tools will be in Hindi and English language.
- Engage qualified enumerators, train them on quantitative and qualitative data collection and quality control.
- Administer data collection in the study areas that includes supervision, cross validation, quality control and data transcription.
- Data management and analysis in terms of computer entry, cleaning, transcription, and analysis as per study themes in the objectives.
- Provide soft copy of data (both clean and unclean).
- Submit draft report of the study to Bhoomika Vihar team prior to submission of final report.
- Bhoomika Vihar will review the draft report and provide necessary feedback. The study team will submit the final report addressing the feedback received from Bhoomika Vihar
- Prepare list of works to be carried out as per the identified gaps

3.2 Geographical Location

The geographical location for Gender Study would be across the Bihar State and Focused Group Discussion and Interviews will take place as sample basis in some of the districts of Bihar.

3.3 Project Duration and Budget

The Duration of this project is for 2 Months, starting from 1st November till 31st December. The maximum available budget for entire cost of project is Rs. 80,000, including travel, data analysis, and report writing.

3.6 Submission Details & Deadlines

The following schedule summarizes significant target events for the RFP process. The dates are subject to change at the discretion of Bhoomika Vihar and shall not become conditions of any contract which may be entered into by Bhoomika Vihar and the selected proponent.

Event	Date
RFP Issue Date	7th of October 2022
Deadline for Enquiries	20th of October 2022
RFP close date	20th of October 2022
Proposal evaluation, selection and notification	25th of October 2022
Finalize Contract with successful institution(s)/ Individual and Project Start Date	1st November 2022
Project Duration	1st November 2022 to 31st December 2022
Submission of Draft Report	10th of December 2022
Submission of Final Report	25th of December 2022

4. How to Apply

All applications must be submitted in a PDF format in English through the project email address bhoomikavihar@gmail.com by 20th October 2022 with the Subject Name : **RFP_A Study on Gender Based Violence, across the Bihar State.**

The inquiries related to the RFP or project may be requested on the same mail ID with Subject Name: **Inquiry_RFP_ A Study on Gender Based Violence, across the Bihar State.**

4.1 Proposal Evaluation

The proposal will be evaluated on the following parameters for the institution or the individuals:

- Expertise and skills in Ground Level Survey and research with relevance to applied work in youth led intervention in the areas of Gender Based Discrimination

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- Gender Rights research expertise
- Qualitative research skills, as well as skills for any other methods chosen
- Ability to carry out literature reviews and evidence synthesis across a broad, sometimes abstract database;
- Ability to deliver high quality outputs;
- Demonstrated project management skills;
- Excellent written communication and ability to compose easily understandable reports for lay audiences.

4.2 Terms & Conditions

1. **Deadline:** Proposals received after the designated deadline may be subject to rejection by Bhoomika Vihar.
2. **Validity:** Your proposal must remain valid for a minimum of three (3) months from the date of receipt by Bhoomika Vihar.
3. **Negotiations:** The most competitive proposal is requested. It is anticipated that the contract will be awarded on the basis of merit of proposal. However, Bhoomika Vihar reserves the right to request responses to questions and conduct negotiations with any potential agency/consultant prior to awarding a contract.
4. **Rejection of proposal:** This document is a request for proposals only, and in no way binds Bhoomika Vihar to make an award. Bhoomika Vihar reserves the right to reject any and all offers received and/or to cancel the RFP. Bhoomika Vihar will not be obliged to either inform or provide a justification for rejection of proposals.
5. **Incurring costs:** Bhoomika Vihar will not be liable for any cost incurred during preparation, submission, or negotiation of an award for this RFP.
6. **Financial responsibility:** Proposals must certify the financial viability and adequacy of resources of the agency/organization to complete the proposed assignment within the agreed time frame and in conformity with the agreed terms of payment. Bhoomika Vihar reserves the right to request and review up to the last three financial statements and audit reports including schedules and annexure, as part of the basis of the award if required.
7. **No Sub-Contracting:** We do not allow sub-contracting
8. **Copyright and Patents:** Bhoomika Vihar shall be entitled to all copyrights, patents and other proprietary rights and trademarks with regard to the products or documents and other materials which bear a direct relation to or are produced or prepared or collected in consequences of or in the course of the execution of the contract. All plans, reports, recommendations, estimates, documents and data compiled by the service providers under the contract shall be the property of Bhoomika Vihar and shall be treated as confidential. All confidential documents should be delivered to the relevant people within Bhoomika Vihar during the project duration and upon completion.
9. **Institution/Individual Profile Submission:** All Institutions/Individuals applying for RFP must provide a brief description on individual or organization profile.